

# Specific Requirements and Training for a **LOCKSMITH**

This is a simple outline of the requirements and training guidelines to do with the particular security licence type, *Locksmith*. More complete and detailed information, plus links to legislation, policies and contacts, can be found on the Security Industry and Licensing website: [www.pssg.gov.bc.ca/securityindustry](http://www.pssg.gov.bc.ca/securityindustry)

It is important to refer to the "Guide for Security Workers" when you are ready to submit an application to the Registrar. You may download the guide from: [www.pssg.gov.bc.ca/securityindustry/worker/forms-guide.htm](http://www.pssg.gov.bc.ca/securityindustry/worker/forms-guide.htm)

## **DESCRIPTION:**

Locksmith services may be the selling, supplying, providing advice on or installing an electronic locking device, advising on the methods of protecting property from intrusion, trespass or theft.

(see *Security Services Regulation section 3(5) and 15(4) item 2*)

## **TRAINING, EXPERIENCE and/or QUALIFICATIONS:**

To apply for a full Locksmith security worker licence, applicants need:

- an Industry Training Authority Certificate of Qualification (Locksmith); or
- an equivalent of at least two years of full-time work experience as a locksmith under supervision, proven by:
  - a letter from an employer indicating the applicant is qualified to perform the services of a fully-licensed (unsupervised) locksmith; or
  - if work as a locksmith was carried out in another province(s), letter(s) of reference that indicate the applicant has had at least two years experience in the field.

If working as a locksmith, an applicant acquires experience but is unable to provide proof as outlined above, the applicant may apply to the Industry Training Authority (ITA) to write a "Challenge Exam". A Challenge Exam allows individuals to demonstrate their knowledge of locksmithing in order to obtain a Training Authority Certificate of Qualification (Locksmith). For more information, visit the Industry Training Authority website: [www.itabc.ca](http://www.itabc.ca)

## **REQUIREMENTS FOR KEEPING YOUR LICENCE:**

You must comply with the Security Services Act and Regulations, which include, *but are not limited to*, the following requirements:

- Ensure all information the Registrar has on file on you is up to date (residential address, any new criminal charges or convictions, a change in peace officer status, treatment for a mental condition or change in legal name).
- Keep the security worker licence current and carry the licence at all times when providing security work.
- Follow the Code of Conduct (in the Security Services Regulations), ensuring you carry out your work as a licensed security worker in a professional, honest and respectful way.
- Do not cut, make, transfer, lend or give a restricted key to anyone unless the person is an authorized person, the owner of the locking device that is to be operated by the restricted key or an employee of and acting with the authority of the owner of the locking device that is to be operated by the restricted key.