



Application for **RENEWAL** of Security Worker Licence — **No Changes**

Before completing this form, read, understand and be able to comply with all requirements as set out under the Security Services Act and outlined in the Security Industry and Licensing website: www.pssg.gov.bc.ca/securityindustry

- If your licence is NOT current (it has EXPIRED) you may not apply for renewal. Use *Application for a New Security Worker Licence (SPD#0503)*
- You MAY NOT RENEW licence type Security Guard Under Supervision.

USE THIS SHORT FORM to renew your licence when there are **NO CHANGES** to the information previously provided to the Registrar. If you need to update/change your records, use the longer form: "*Application for Renewal of Security Worker Licence – With Changes*" (SPD0505). Assistance in completing this form can be found in the Guide "*Getting and Keeping your Security Worker Licence.*" which you will find on the Security Industry and Licensing website, along with other forms and information.

PAYMENT WILL BE MADE BY: Bank-issued certified cheque or money order made payable to the Minister of Finance
 Credit Card - using [Credit Card Authorization Form \(SPD0508\)](#) **DO NOT SEND CASH. Personal cheques are not accepted.**

TERM OF LICENCE & RENEWAL FEE: One Year (\$60) Two Year (\$120) Three Year (\$180) 90-days (\$60)

SECURITY BUSINESS OWNER/OPERATOR:

No Yes ... I am the owner and operator of a Sole Proprietorship Security Business (not a Partnership nor Corporation).

If yes, complete the following two fields and enter \$0 in the 'Total Enclosed' box below:

Current Security Business Licence # _____ Expires on: (year/month/day) _____

CURRENT SECURITY WORKER LIC.: # _____ Expiry date (year/month/day) _____ **TOTAL ENCLOSED: \$** _____

NAME: (as it appears on your licence) (Surname) _____ (Given) _____ (Middle) _____

ADDRESS: I confirm my postal/residential and e-mail address have not changed **AND** NO YES, send a copy of my licence to my e-mail address as well.

CITIZENSHIP & PHOTO ID: (Select ONE of the THREE options below and answer your selection's corresponding question. (The Guide lists types of photo ID accepted)

1. I am a Canadian citizen:

- I have previously provided the Registrar with a copy of my birth certificate or valid Canadian Passport **plus** acceptable type of photo ID.
- or I have not previously provided the Registrar with a copy of my birth certificate or my photo ID. **They are attached to this application.**

2. I am NOT a Canadian citizen:

- I have previously provided the Registrar with a copy of my photo ID.
- or I have not previously provided the Registrar with a copy of photo ID. **It is attached to this application.**

3. I am in Canada on a Work or Study Permit and I have been issued a work or study permit entitling me to work in Canada:

My work or study permit expires: (year/month/day) _____

CONFIRMATION OF NO CHANGES: Check the 'Yes' box below to confirm that the following list of criteria remains the same. If any of the criteria have changed, this SHORT Renewal form will not be accepted by the Registrar — you must the LONG Renewal form (SPD0505) to report changes.

Yes, I confirm the following:

- the Licence Type(s) as stated on my current licence will remain the same.
- my Legal Name remains the same as it appears on my current licence.
- there have been no changes to my Residential or Mail Address information as previously reported.
- there have been no new Charges/Convictions against me since my last report to Registrar.
- I have not been treated for a new Mental Condition since my last report to the Registrar.
- I have not acquired Peace Officer Status since my last reporting to the Registrar.
- If I do have authorization to use dogs or restraint, I confirm there are no changes and I will attach copy of my current proof of re-certification/validation accordingly.

AUTHORITY TO CARRY (ATC) RESTRICTED FIREARM: Only Armoured Car Guards are required to answer this question

Yes, my Authority to Carry (ATC) a restricted firearm is current and a copy is attached.

CONSENT FOR RELEASE OF INFORMATION AND ACKNOWLEDGEMENTS PURSUANT TO THE SECURITY SERVICES ACT

I hereby consent and confirm to the Registrar carrying out a criminal record check, police information check and correctional service information check on me and to use the copy of my fingerprints for that purpose. This consent will remain in effect for the duration of the period for which this licence is valid.

I understand that, as a result of the checks, the registrar may require further information from me including copies of all criminal proceedings or information to assess good character.

I hereby consent to my licence information (licence number and licence status) be available for viewing.

I HEREBY CERTIFY THAT I have read and understand all portions of this application form and the information set out by me in this application is true and correct to the best of my knowledge and belief. I have read and understand the Security Services Act and Security Services Regulation, and I am aware of the conditions of my licence.

Applicant's Signature: _____ Date Signed: _____

NOTE: A Security Worker Licence does not allow the operation of a Security Business without a valid Security Business Licence.

DISCLOSURE: All information regarding this application is collected under the Security Services Act and its regulations and will be used for that purpose. The use of this information will comply with the Freedom of Information and Privacy Act and the Federal Privacy Act. If you have questions regarding the collection or use of this information, contact 250 356-1501.