

## Guidelines for Applying for a PAC Playground Grant

<b>Introduction</b>	Parent Advisory Councils (PACs) of public, independent and First Nations Band elementary and middle schools throughout British Columbia delivering the provincial curriculum (category 1 and 2 schools) may apply for a PAC Playground Grant. Applications are accepted from September 1 through November 30. Grant notifications will be provided by March 31 of the year after the application was made.		
<b>Role of the Gaming Policy and Enforcement Branch</b>	PAC playground grants are administered by the Gaming Policy and Enforcement Branch, which regulates gaming in B.C. The Branch is fully responsible for receiving grant applications, determining organizational eligibility and grant amounts, and making grant payments.		
<b>Which organizations are eligible for a PAC Playground Grant?</b>	All PACs of public, independent and First Nations Band elementary and middle schools are eligible to apply for grants to assist in replacing or rebuilding the playground at their school.		
<b>What is the maximum grant available?</b>	Based on the projected cost of the playground, the Branch will provide matching funds to the PAC up to a maximum of \$20,000. This means the PAC will have to provide funds to match the amount of grant requested.		
<b>How does a PAC apply for a Playground Grant?</b>  <b>What are the project criteria and accountability for grant funds?</b>	<p>PAC Playground Grant applications must be submitted online. No other form of application will be accepted. Visit <a href="http://www.pssg.gov.bc.ca/gaming/grants/playground.htm">www.pssg.gov.bc.ca/gaming/grants/playground.htm</a> for more information.</p> <p>Organizations must submit an online application between September 1 and November 30 to be considered.</p> <p>Grants will be awarded by March 31 of the year after the application was made.</p> <p>The PAC must:</p> <ul style="list-style-type: none"> <li>• Provide details on the state of their playground (age, condition, safety concerns, etc.)</li> <li>• Provide a photocopy of their bank statement to verify the amount of matching funds they have for this project.</li> <li>• Include a letter from the School District or School Authority confirming the playground equipment will be installed and available for use by September of the year after the application was made.</li> <li>• Maintain a separate gaming bank account in the organization's full name for depositing grant funds. The organization's full name and "Gaming Account" must be printed on cheques;</li> <li>• Disburse all funds from the gaming account in accordance with specified grant conditions. Two signatories must sign all cheques. All records and receipts pertaining to project expenditures must be kept five years; and</li> <li>• Complete a Use of Grant Funds Report within 60 days after completion of the project.</li> </ul>		
<b>Reconsideration of decisions regarding a grant application</b>	Decisions regarding an organization's eligibility or the amount of grant funding may be reconsidered by the Director, Licensing and Grants Division. The decision of the Director is final. For more information about the reconsideration process, refer to <a href="http://www.pssg.gov.bc.ca/gaming/docs/internal-review-procedures.pdf">www.pssg.gov.bc.ca/gaming/docs/internal-review-procedures.pdf</a>		
<b>Contact Information</b>	<p>Applications will only be accepted online. Attachments may be faxed to 250 356-8149 and must include the file number of your application.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">           Gaming Policy and Enforcement Branch            3<sup>rd</sup> Floor, 910 Government Street            Victoria, B.C.            V8W 1X3         </td> <td style="width: 50%;">           Telephone: 250 387-5311            Fax: 250 356-8149            Website: <a href="http://www.pssg.gov.bc.ca/gaming/">www.pssg.gov.bc.ca/gaming/</a>            E-mail: <a href="mailto:Gaming.Branch@gov.bc.ca">Gaming.Branch@gov.bc.ca</a> </td> </tr> </table>	Gaming Policy and Enforcement Branch 3 <sup>rd</sup> Floor, 910 Government Street Victoria, B.C. V8W 1X3	Telephone: 250 387-5311 Fax: 250 356-8149 Website: <a href="http://www.pssg.gov.bc.ca/gaming/">www.pssg.gov.bc.ca/gaming/</a> E-mail: <a href="mailto:Gaming.Branch@gov.bc.ca">Gaming.Branch@gov.bc.ca</a>
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